

**MINUTES OF THE NOVEMBER 17, 2014 MEETING  
OF THE HUMBOLDT CITY COUNCIL**

The Humboldt City Council met in regular session on Monday, November 17, 2014 in the Council Chambers of the Humboldt Municipal Building. Mayor Walter Jensen called the meeting to order at 5:36 PM. Council Members present: Goodell, Sleiter, Scholl, Rusher, and Davis.

Motion by Goodell, Second by Sleiter to approve the agenda as printed. (5) Ayes, motion carried.

Motion by Sleiter, Second by Goodell to approve the minutes of the November 3, 2014 regular Council Meeting. (5) Ayes, motion carried.

Motion by Sleiter, Second by Rusher to approve the October Treasurer's Report. (5) Ayes, motion carried.

Clint Fishel reviewed the PeopleService monthly report from October. He updated the Council on the progress of the Water Plant Renovation Project, the water tower project, and recent water main and service line leak repairs.

This being the time and place for the scheduled public hearing on the submittal of a Community Development Block Grant (CDBG) application for housing rehabilitation, Mayor Jensen opened the public hearing at 5:40 PM.

The City Administrator reported that there was a great deal of interest from residents in another Housing Rehabilitation Program following the recent survey. Chrystal Rasmuson of the MIDAS Council of Governments stated that the application for funding is due December 8, 2014. The grant funds, if awarded, would provide for the rehabilitation of ten homes; the City would rehabilitate two additional homes with LMI funds set aside for such projects. The following items were discussed:

**How the need for the proposed activity or project was identified:** The City of Humboldt saw the need to improve the housing in the City. Pre-applications for an owner-occupied, single family rehabilitation program were mailed to every household in the City to determine if there was an interest in such a program. 43 pre-applications were returned from residences located in the Target Area within the City.

**How the proposed activity or project will be funded and the sources of funds:** The City is requesting funding from Iowa Economic Development Authority (IEDA) Community Development Block Grant (CDBG) Housing Fund Program to finance the project. Homeowners may be required to contribute funds, depending on the cost of the rehabilitation. The City will formally commit to contribute \$28,140 toward the program.

**The date the Housing Fund application will be submitted:** On or before 11:59 PM on December 8, 2014.

**Requested amount of federal funds (Housing Fund):** The City will be requesting \$344,850 in CDBG funds from IEDA.

**Estimated portion of federal funds that will benefit persons of low and moderate income:** 100% of the program funds will help low and moderate income persons in Humboldt.

**Where the proposed activity or project will be conducted:** The City has identified a target area for the program. Attached is a map which shows the area the rehabilitation project will be conducted.

**Plans to minimize displacement of persons and businesses as a result of funded activities or projects:** No persons or businesses will be displaced because of this program.

**Plans to assist persons actually displaced:** No one will be displaced because of the program no plans have been made.

**The nature of the proposed activity or project:** The activity will be to rehabilitate 10 single family, owner-occupied homes to the Iowa Minimum Housing Standards as established by the Iowa Economic Development Authority.

**The person authorized to receive and respond to citizen proposals, questions and complaints concerning proposed or funded activities:**

Shirley Helgevold  
MIDAS Council of Governments  
602 1<sup>st</sup> Avenue South  
Fort Dodge, IA 50501  
(515) 576-7183 ext. 212  
[shelgevold-midas@prairieient.net](mailto:shelgevold-midas@prairieient.net)

**The persons available and able to provide technical assistance to groups representing low- and moderate-income persons in preparing and presenting their proposals for the request and use of federal funds:**

MIDAS Council of Governments  
602 1<sup>st</sup> Avenue South  
Fort Dodge, IA 50501  
(515) 576-7183 ext. 212  
[shelgevold-midas@prairieient.net](mailto:shelgevold-midas@prairieient.net)

There were no further comments from the City Administrator, Mayor, or Council, and no written comments or objections were received. There being no more comments or objections from the general public in attendance on the submittal of a Community Development Block Grant (CDBG) application, Mayor Jensen closed the public hearing at 5:47 PM.

Motion by Goodell, Second by Sleiter to approve the FY 2013-2014 City of Humboldt Urban Renewal Report, and authorize the City Clerk to submit the report to the Iowa Department of Management. (5) Ayes, motion carried.

Motion by Rusher, Second by Davis to approve the following proposed Resolution No. 2014-130: "A RESOLUTION TO PROVIDE FUNDS FOR HOUSING PROJECT ADMINISTRATION AND REHABILITATION IN THE AMOUNT OF \$28,500, SHOULD THE CITY OF HUMBOLDT BE THE RECIPIENT OF AN IOWA HOUSING FUND GRANT FROM THE IOWA ECONOMIC DEVELOPMENT AUTHORITY."

Roll Call Vote: Ayes – Goodell, Sleiter, Scholl, Rusher, and Davis. Motion carried.

Motion by Rusher, Second by Scholl to approve the following proposed Resolution No. 2014-131: "A RESOLUTION PROVIDING FUNDS FOR THE REHABILITATION OF TWO ADDITIONAL HOMES IN AN AMOUNT NOT TO EXCEED \$74,598 FOR CONSTRUCTION, GENERAL AND DIRECT ADMINISTRATION, LEAD HAZARD REDUCTION, LEAD HAZARD REDUCTION CARRYING COSTS, AND TEMPORARY RELOCATION."

Roll Call Vote: Ayes – Sleiter, Scholl, Rusher, Davis, and Goodell. Motion carried.

Motion by Sleiter, Second by Goodell to approve the following proposed Resolution No. 2014-132: "A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 4 WITH CHICAGO BRIDGE & IRON, INC. OF PLAINFIELD, ILLINOIS FOR THE 2012 500,000-GALLON ELEVATED STORAGE TANK (WATER TOWER) PROJECT FOR A NET ADDITION TO THE CONTRACT PRICE OF \$4,345.00."

Roll Call Vote: Ayes – Scholl, Rusher, Davis, Goodell, and Sleiter. Motion carried.

Motion by Rusher, Second by Goodell to approve the following proposed Resolution No. 2014-133: "A RESOLUTION APPROVING PAY ESTIMATE NO. 12 FROM CHICAGO BRIDGE & IRON OF PLAINFIELD, ILLINOIS IN THE AMOUNT OF \$34,584.19 FOR THE 2012 500,000-GALLON ELEVATED STORAGE TANK (WATER TOWER) PROJECT."

Roll Call Vote: Ayes – Rusher, Davis, Goodell, Sleiter, and Scholl. Motion carried.

The Council discussed the progress on the water tower construction project. There are still some outstanding issues with the system that enables communication between the two towers and the water plant. It was the consensus of the Council that the final payment due to the contractor, as stated in the following proposed resolution, be deferred until those last issues are resolved.

Motion by Rusher, Second by Goodell to table action on the following proposed Resolution No. 2014-134: "A RESOLUTION APPROVING THE FINAL PAY ESTIMATE FROM CHICAGO BRIDGE & IRON OF PLAINFIELD, ILLINOIS IN THE AMOUNT OF \$4,345.00 FOR THE 2012 500,000-GALLON ELEVATED STORAGE TANK (WATER TOWER) PROJECT AND ACCEPTING THE PROJECT AS COMPLETE."

Roll Call Vote: Ayes – Davis, Goodell, Sleiter, Scholl, and Rusher. Motion carried.

Motion by Goodell, Second by Scholl to approve the following proposed Resolution No. 2014-135: "A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 6 WITH INDUSTRIAL PROCESS TECHNOLOGY, INC. OF FARGO, NORTH DAKOTA FOR THE HUMBOLDT WATER TREATMENT PLANT IMPROVEMENT PROJECT, FOR A NET DECREASE IN THE CONTRACT PRICE OF \$55,288.05."

Roll Call Vote: Ayes – Goodell, Sleiter, Scholl, Rusher, and Davis. Motion carried.

Motion by Rusher, Second by Goodell to approve the following proposed Resolution No. 2014-136: "A RESOLUTION APPROVING PAY ESTIMATE NO. 26 FROM INDUSTRIAL PROCESS

TECHNOLOGY, INC. OF FARGO, NORTH DAKOTA FOR THE AMOUNT OF \$40,251.63 FOR THE 2012 HUMBOLDT WATER TREATMENT PLANT IMPROVEMENT PROJECT.”

Roll Call Vote: Ayes – Sleiter, Scholl, Rusher, Davis, and Goodell. Motion carried.

Motion by Scholl, Second by Goodell to adjourn the City Council Meeting at 6:00 PM. (5) Ayes, motion carried.

Motion by Rusher, Second by Sleiter to come to order as Drainage District 13A Trustees at 6:00 PM. (5) Ayes, motion carried.

Motion by Rusher, Second by Scholl to approve the relocation of a drainage tile at the site of proposed construction on 8<sup>th</sup> Avenue South. All costs of the project will be the responsibility of the contractor. (5) Ayes, motion carried.

Motion by Goodell, Second by Scholl to adjourn the session of the Drainage District 13A Trustees at 6:05 PM. (5) Ayes, motion carried.

Motion by Scholl, Second by Goodell to reconvene as the Humboldt City Council at 6:05 PM. (5) Ayes, motion carried.

Other Items Discussed: City Administrator – Updated the Council on the FEMA flood reimbursement grants, and progress on the Sumner Avenue Bridge Project. He also announced that applications are still being accepted for the job opening in the sanitation department. He addressed the issue with the torn up sidewalks connected with the Roadway Improvement Project. The Council directed him to speak with the contractor about making the areas safe over the winter. Sleiter – Inquired about the proposed MIDAS bus garage, to be located within the fence at the new water tower.

Motion by Rusher, Second by Goodell to schedule Monday, December 1, 2014 at 5:30 PM as the date and time for the next regular meeting of the Humboldt City Council and to adjourn this session at 6:17 PM. (5) Ayes, motion carried.

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Walter Jensen, Mayor

Attest: \_\_\_\_\_  
Gloria J. Christensen, City Clerk