

**MINUTES OF THE MARCH 3, 2014 MEETING  
OF THE HUMBOLDT CITY COUNCIL**

The Humboldt City Council met in regular session on Monday March 3, 2014 in the Council Chambers of the Humboldt Municipal Building. Mayor Walter Jensen called the meeting to order at 5:30 PM. Council Members present: Goodell, Sleiter, Scholl, Rusher, and Davis.

Motion by Goodell, Second by Rusher to approve the agenda as printed. (5) Ayes, motion carried.

Motion by Sleiter, Second by Rusher to approve the minutes of the February 18, 2014 regular Council Meeting. (5) Ayes, motion carried.

Motion by Rusher, Second by Goodell to approve the February Treasurer's Report and the Treasurer's Monthly Investment Report. (5) Ayes, motion carried.

Motion by Sleiter, Second by Scholl to approve the claims for February. (5) Ayes, motion carried.

This being the time and place for the scheduled Public Hearing on proposed Fiscal Year 2014-2015 Budget, Mayor Jensen opened the public hearing at 5:33 PM.

City Administrator Aaron Burnett reviewed some of the proposed capital projects included in the budget, including a \$1.2 million Street Maintenance Project and the purchase of a new recycling truck. He also reported that the Garbage and Landfill fees on utility bills are scheduled to increase by \$0.50 each, per month.

The City Clerk reported that the total revenues budgeted for Fiscal Year 2014-2015 are \$12,633,686; total expenditures are 13,366,420. The levy this year is \$17.44184.

There were no further comments from the City Administrator, Mayor, or Council, and no written comments or objections were received. There being no more comments or objections from the general public in attendance on the proposed FY 2014-2015 Budget, Mayor Jensen closed the public hearing at 5:37 PM.

This being the time and place for the scheduled public hearing on the matter of the proposed issuance of not to exceed \$685,000 General Obligation Refunding Capital Loan Notes, Series 2014A, of the City of Humboldt, State of Iowa, in order to, Mayor Jensen opened the public hearing at 5:37 PM. Notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes, had been published pursuant to the provisions of Sections 384.24, 384.24A and 384.25 of the City Code of Iowa, as amended.

The City Administrator explained that the proposed issuance would provide funds to pay costs of aiding in the planning, undertaking and carrying out of urban renewal projects, including the current refunding of the City's outstanding Urban Renewal Revenue Capital Loan Notes, Series 2007A, dated May 1, 2007, an essential corporate purpose. This refinancing would result in a savings of approximately \$44,000 - \$45,000 in interest payments over the remaining term of the issue.

The Mayor then asked the Clerk whether any petition had been filed in the Clerk's office, as contemplated in Section 362.4 of the City Code of Iowa, and the Clerk reported that no such petition had been filed, requesting that the question of issuing General Obligation Capital Loan Notes be submitted to the qualified electors of the City.

The Mayor then asked the Clerk whether any written objections had been filed by any city resident or property owner to the proposal. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections to the proposal and none were made.

There being no more comments or objections on the proposed issuance of not to exceed \$685,000 General Obligation Refunding Capital Loan Notes, Series 2014A, of the City of Humboldt, State of Iowa, Mayor Jensen closed the public hearing at 5:39 PM.

This being the time and place for the scheduled public hearing on the matter of the proposed issuance of not to exceed \$1,200,000 General Obligation Capital Loan Notes, Series 2014A, of the City of Humboldt, State of Iowa, Mayor Jensen opens the public hearing at 5:39 PM.

The City Administrator explained that the proposed bond issue would cover proposed street repairs, which could include any or all of the following:

- a. The opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys, public grounds, and market places, and the removal and replacement of dead or diseased trees thereon; the construction, reconstruction, and repairing of any street improvements; the acquisition, installation, and repair of traffic control devices; and the acquisition of real estate needed for any of the foregoing purposes;
- b. The acquisition, construction, improvement, and installation of street lighting fixtures, connections, and facilities;
- c. The construction, reconstruction, and repair of sidewalks and the acquisition of real estate needed for such purposes; and
- d. The acquisition, construction, reconstruction, extension, improvement, and equipping of works and facilities useful for the collection and disposal of surface waters and streams.

Notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes, had been published pursuant to the provisions of Sections 384.24, 384.24A and 384.25 of the City Code of Iowa, as amended.

The Mayor then asked the Clerk whether any written objections had been filed by any city resident or property owner to the proposal. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections to the proposal and none were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

There being no more comments or objections on the proposed issuance of not to exceed \$1,200,000 General Obligation Capital Loan Notes, Series 2014A, of the City of Humboldt, State of Iowa, Mayor Jensen closed the public hearing at 5:42 PM.

Debra Davis of Sister's Homestyle Entrees, presented a summary of the improvements made to the building at 605 Sumner Avenue. She reported that approximately \$79,000 in repairs and improvements have been made so far, and that repairs to the roof will take place in the spring. Sister's now employs 33 people and the business is still growing.

The City Administrator reported on a proposed ticket system for slow snow removal and other nuisances, including mowing and junk accumulation infractions. The current system of mailing notice and ultimately filing charges in court is inefficient and expensive, and violations are not dealt with in a timely manner. Under the proposed system, tickets would be written by police officers and either affixed to the door of the property or mailed via certified mail. Initial fines would be \$50.00 per violation and due within thirty days. If fines remain unpaid, violations would be treated as municipal infractions and subject to fines of up to \$750.00.

Motion by Sleiter, Second by Rusher to direct City staff to move ahead with the drafting of an ordinance to institute a ticket system for municipal infractions, including snow removal, mowing and junk violations. (5) Ayes, motion carried.

Motion by Scholl, Second by Goodell to approve the renewal of a Class C Liquor License and Outdoor Service, Catering Privilege, and Sunday Sales Privilege for Family Table of Humboldt, LTD, d/b/a Miller's Landing. (5) Ayes, motion carried.

Motion by Sleiter, Second by Rusher to approve a new 5-Day Class C Liquor License for the City of Livermore (Fire Department), effective March 22 -26, 2014. (5) Ayes, motion carried.

Motion by Goodell, Second by Rusher to approve the renewal of a Class C Liquor License and Outdoor Service and Sunday Sales Privilege for Gary P. Stattelmann, d/b/a Frank's Knotty Pine. (5) Ayes, motion carried.

The City Administrator reviewed a proposal from abutting property owners to purchase the platted street, Knight's Boulevard. The property owners wish to purchase the land to ensure that no street is installed. If the proposal is allowed, the street would be vacated, and a full-width easement for utilities would be retained. An average price per square foot for this type of transaction has been \$0.19, which would make the sales price of this parcel approximately \$9,000. It was the consensus of the Council to move forward with the process of vacating the street and preparing to sell the property if the abutting property owners agree to the terms set forth and if they are still interested in the purchase.

Motion by Sleiter, Second by Goodell to approve the following proposed Resolution No. 2014-23: "A RESOLUTION APPROVING THE FISCAL YEAR 2014-2015 BUDGET FOR THE CITY OF HUMBOLDT, IOWA."

Roll Call Vote: Ayes – Goodell, Sleiter, Scholl, Rusher, and Davis. Motion carried.

Motion by Scholl, Second by Rusher to approve the following proposed Resolution No. 2014-24:  
“A RESOLUTION ESTABLISHING THE ANNUAL SALARIES FOR APPOINTED OFFICIALS AND ESTIMATED ANNUAL SALARIES FOR HOURLY CITY EMPLOYEES FOR THE FISCAL YEAR 2014-2015 WITH PAYMENT OF SUCH TO OCCUR OVER 26 PAY PERIODS COMMENCING JULY 1, 2014.”

Roll Call Vote: Ayes – Sleiter, Scholl, Rusher, Davis, and Goodell. Motion carried.

Motion by Goodell, Second by Scholl to approve the following proposed Resolution No. 2014-25:  
“A RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$685,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2014A.”

Roll Call Vote: Ayes – Scholl, Rusher, Davis, Goodell, and Sleiter. Motion carried.

Motion by Sleiter, Second by Goodell to approve the following proposed Resolution No. 2014-26:  
“A RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,200,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2014A.”

Roll Call Vote: Ayes – Rusher, Davis, Goodell, Sleiter, and Scholl. Motion carried.

Motion by Rusher, Second by Goodell to approve the following proposed Resolution No. 2014-27:  
“A RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,200,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2014A, AND LEVYING A TAX FOR THE PAYMENT THEREOF.”

Roll Call Vote: Ayes – Davis, Goodell, Sleiter, Scholl, and Rusher. Motion carried.

Motion by Rusher, Second by Goodell to approve the following proposed Resolution No. 2014-28:  
“A RESOLUTION APPROVING THE USE OF RESIDENTIAL TAX ABATEMENT FOR CERTAIN PROPERTIES AS PROVIDED FOR IN CHAPTER 10 OF THE CITY CODE OF HUMBOLDT, IOWA.”

Roll Call Vote: Ayes – Goodell, Sleiter, Scholl, Rusher, and Davis. Motion carried.

Motion by Sleiter, Second by Goodell to approve the following proposed Resolution No. 2014-29:  
“A RESOLUTION APPROVING PAY ESTIMATE NO. 20 FROM INDUSTRIAL PROCESS TECHNOLOGY, INC. OF FARGO, NORTH DAKOTA IN THE AMOUNT OF \$47,624.16 FOR THE 2012 HUMBOLDT WATER TREATMENT PLANT IMPROVEMENT PROJECT.”

Roll Call Vote: Ayes – Sleiter, Scholl, Rusher, Davis, and Goodell. Motion carried.

Motion by Goodell, Second by Scholl to approve the following proposed Resolution No. 2014-30:  
“A RESOLUTION APPROVING AN ENGAGEMENT AGREEMENT WITH AHLERS AND COONEY, PC OF DES MOINES, IOWA FOR BOND COUNSEL SERVICES.”

Roll Call Vote: Ayes – Scholl, Rusher, Davis, Goodell, and Sleiter. Motion carried.

Motion by Sleiter, Second by Goodell to approve the following proposed Resolution No. 2014-31:  
“A RESOLUTION ACCEPTING A BID AND AWARDING A CONTRACT FOR THE SUMNER AVENUE BRIDGE REPLACEMENT PROJECT AND AUTHORIZING THE MAYOR TO SIGN THE CONTRACT FOR THE AFOREMENTIONED PROJECT.”

Roll Call Vote: Ayes – Rusher, Davis, Goodell, Sleiter, and Scholl. Motion carried.

Other Items Discussed: City Administrator – Reviewed a cost estimate for the Sumner Avenue Hill Sidewalk Project. The project could go to bid in April, to be completed this summer.

Motion by Scholl, Second by Goodell to schedule Monday, March 17, 2014 at 5:30 PM as the date and time for the next regular meeting of the Humboldt City Council and to adjourn this session at 6:27 PM. (5) Ayes, motion carried.

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Walter Jensen, Mayor

Attest: \_\_\_\_\_  
Gloria J. Christensen, City Clerk