

**MINUTES OF THE JANUARY 18, 2016 MEETING  
OF THE HUMBOLDT CITY COUNCIL**

The Humboldt City Council met in regular session on Monday, January 18, 2016 in the Council Chambers of the Humboldt Municipal Building. Mayor Daniel Scholl called the meeting to order at 5:30 PM. Council Members present: Goodell, Sleiter, Vermeer, Rusher and Davis.

Motion by Rusher, Second by Davis to approve the agenda as printed. (5) Ayes, motion carried.

Motion by Sleiter, Second by Rusher to approve the minutes of the January 4, 2016 regular Council Meeting. (5) Ayes, motion carried.

Motion by Goodell, Second by Davis to approve the December Treasurer's Report. (5) Ayes, motion carried.

Clint Fishel of PeopleService, Inc. presented the December PeopleService reports. He updated the Council on the water plant renovation project, discussed some DNR testing requirements, and reported on some pump repairs. Final punch list items are being addressed, and the project will be closed out very soon. He also reported that sewer televising crews are finishing up in preparation for the sliplining project.

David Doxtad reviewed a proposal from ISG for capital improvement planning services. The proposal would include capital improvements planning for the next five to seven years, at an estimated cost of \$10,500. The Council will consider this proposal for inclusion in the FY 16-17 budget.

Cheryl Rhead addressed the Council on behalf of the Humboldt County Housing Development Corporation. She presented a summary of the HCHDC's past accomplishments and projects for 2015, including the development of the Eagle Ridge Addition, the CDBG Housing Rehabilitation Grant program, the Building Trades program, and the Seventh Avenue South Addition. She requested \$7,500 in funding for Fiscal Year 2016-2017.

HCDA Director Alissa O'Connor reviewed plans for a community daycare project to be located at the Mease Elementary School building in Dakota City. The total cost of the project is \$1,400,000; funding will include a \$500,000 USDA loan and \$900,000 in private donations. A 28E agreement would be drafted to include the City of Humboldt, the City of Dakota City, the Humboldt Community School District, the Humboldt County Memorial Hospital, and Humboldt County. Debt payments would be approximately \$7,000 per entity, per year. The tentative opening date would be January 1, 2017.

Motion by Vermeer, Second by Sleiter to approve the following proposed Resolution No. 2016-05: "A RESOLUTION DESIGNATING SIGNATORS ON SPECIFIC CITY BANK ACCOUNTS."

Roll Call Vote: Ayes – Goodell, Sleiter, Vermeer, Rusher, and Davis. Motion carried.

Motion by Goodell, Second by Sleiter to approve the following proposed Resolution No. 2016-06: "A RESOLUTION APPROVING THE CITY OF HUMBOLDT CREDIT CARD POLICY."

Roll Call Vote: Ayes – Sleiter, Vermeer, Rusher, Davis, and Goodell. Motion carried.

Motion by Rusher, Second by Goodell to approve the following proposed Resolution No. 2016-07: "A RESOLUTION APPROVING THE FINAL ASSESSMENT PLAT AND SCHEDULE FOR THE 2014-2015 WATER/SEWER SERVICE LINE REPAIR ASSESSMENT PROGRAM AND AUTHORIZING THE CERTIFICATION OF LIENS FOR THOSE ASSESSMENTS NOT PAID WITHIN THIRTY (30) DAYS OF THE FIRST PUBLICATION OF NOTICE TO THE HUMBOLDT COUNTY TREASURER AT A RATE OF 4% ANNUALLY UNTIL PAID IN FULL."

Roll Call Vote: Ayes – Vermeer, Rusher, Davis, Goodell, and Sleiter. Motion carried.

Motion by Sleiter, Second by Goodell to approve the following proposed Resolution No. 2016-08: "A RESOLUTION TO AUTHORIZE THE WRITE-OFF OF WATER, SEWER, GARBAGE, LANDFILL, AND CANOPY LIGHTING CHARGES ON FINAL UTILITY BILLS."

Roll Call Vote: Ayes – Rusher, Davis, Goodell, Sleiter, and Vermeer. Motion carried.

Motion by Rusher, Second by Davis to approve the following proposed Resolution No. 2016-09: "A RESOLUTION PROPOSING THE VACATION OF AN EASEMENT IN THE CITY OF HUMBOLDT LOCATED IN THE NORTHWEST INDUSTRIAL PARK AND AFFIXING A DATE FOR A PUBLIC HEARING THEREON."

Roll Call Vote: Ayes – Davis, Goodell, Sleiter, Vermeer, and Rusher. Motion carried.

Motion by Sleiter, Second by Goodell to schedule Monday, February 1, 2016 at 5:30 PM as the date and time for the next regular meeting of the Humboldt City Council and to adjourn this session at 5:50 PM. (5) Ayes, motion carried.

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Daniel E. Scholl, Mayor

Attest: \_\_\_\_\_  
Gloria J. Christensen, City Clerk