



29 5<sup>th</sup> Street S, Humboldt, IA 50548 • P (515) 332-3435 • F (515)332-1453 • [travisg@cityofhumboldt.org](mailto:travisg@cityofhumboldt.org)

## Nuisance Mowing Request for Proposals

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### General Information

The City of Humboldt (hereinafter referred to as “City”), seeks proposal from qualified professional firms (hereinafter referred to as “Professional”) to provide mowing and trimming services for nuisance properties within the City of Humboldt.

Questions regarding the RFP should be addressed to Travis Goedken, Humboldt City Administrator at (515)332-3435 or [travisg@cityofhumboldt.org](mailto:travisg@cityofhumboldt.org). Proposals are due to the Humboldt City Hall, 29 5th Street S, Humboldt, IA 50548, by **4:00 PM on Wednesday, April 15, 2020** to be considered. Proposals must be sealed and clearly marked “**Nuisance Mowing RFP**”. At that time and place, the proposals will be opened.

### Scope of Services

Professional shall provide all labor, tools, materials, equipment and transportation necessary to perform all work. Professional shall neatly mow grass and vegetation to a height of three inches (3”). All trash and debris in the mowing area shall be removed from the area before and after mowing by the contractor. Grass and vegetation clippings shall be blown or swept off of walkways, driveways, trails, sidewalks, etc. Vegetation clippings shall not be blown or deposited on the city streets or walkways. Vegetation in and around structures, walks, trees, parking areas, sidewalks, or other similar items shall be mowed to a neat appearance as well as string trimmed (weed eater, weed whipping, etc.).

The Contractor will be responsible, at each property (front and back yard as needed), for taking and then storing before and after photos of each property at the time they are mowed. It is important to take the pictures from a standpoint that not only shows the height of the grass using a ruler, yard stick, tape measure, or other device; but also captures a defining feature of the property. If discrepancies arise regarding a City ordered abatement and the contractor cannot provide pictures and the City must waive a bill, the contractor will not be paid and in the case payment has already been made, will be charged for the cost of the mowing.

### Insurance Requirements

All bidders submitting proposals per this request shall have and maintain for the duration of the project, the appropriate insurance(s) as required by law.

1. **Indemnification.** The Professional agrees to indemnify and hold harmless the City, its officers, employees, insurers and self-insurance pool from and against all liabilities, claims and demands on account of injury, loss or damage including without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, which arise out of or are in any manner connected with this Agreement, to the extent caused by the negligent act, omission, error, Professional error, mistake, negligence or other fault



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of the Professional, any subcontractor or sub-professional of the Professional, or any officer agent, employee or representative of the Professional or of any subcontractor or sub-professional of the Professional, or which arises out of any workers' compensation claim of any employee of the Professional or of any employee of any subcontractor or sub-professional of the Professional. The Professional agrees to investigate, handle, respond to, provide defense for and defend against any such liabilities, claims or demands at the sole expense of the Professional, or at the option of the City agrees to pay the City or reimburse the City for the defense costs incurred by the City in connection with any such liabilities, claims or demands. If it is determined by the final judgment of a court of competent jurisdiction that such injury, loss or damage was caused in whole or in part by the act, omission or other fault of the City, its officers, its employees or other third parties, the City shall reimburse the Professional for the portion of the judgment not attributable to negligence of the Professional, omission, or other fault of the City, its officers or employees.

### Selection Process

Selection of a Professional shall be made using the base hourly bid.

The City reserves the right to select the proposal that performs all work necessary in the best interest of the City.

### Schedule of Work

All work is to be completed by the Professional within 48 hours notice, weather permitting.

### Submission of Proposal

Proposal shall be shall be completed in full on the final page of the Request for Proposals in a sealed envelope clearly marked "Nuisance Mowing RFP" and submitted no later than 4:00 PM on Wednesday, April 15, 2020 to:

Travis Goedken, City Administrator  
City of Humboldt  
29 5<sup>th</sup> Street S  
Humboldt, Iowa 50548

### Timeframe

Issuance of Request for Proposals:	March 16, 2020
Opening of Sealed Proposals:	April 15, 2020 at 4:00 PM
Anticipated Award of Proposal:	April 20, 2020
Date of Contract:	April 21, 2020 – December 31, 2020



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### Proposal

Cost to mow and trim property: \$ \_\_\_\_\_ /hour

\*All Nuisance Mowings shall be paid 1 hour minimum and in quarter hour increments.

### Applicant Information

Name of Applicant/Business: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

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Signature of Applicant

Date

By signing, the applicant states that he/she is authorized to sign on behalf of the individual/company.