

## MINUTES OF THE JUNE 3, 2019 MEETING OF THE HUMBOLDT CITY COUNCIL

The Humboldt City Council met in regular session on Monday, June 3, 2019 in the Council Chambers of the Humboldt Municipal Building. Mayor Daniel Scholl called the meeting to order at 5:30 PM. Council Members present: Goodell, Sleiter, Worthington, and Whittlesey.

Motion by Worthington, Second by Goodell to approve the following Consent Agenda items: 1) the agenda as printed; 2) the minutes of the May 20, 2019 regular Council meeting; 3) the minutes of the May 30, 2019 special Council meeting; 4) the May Investment Report; 5) the May claims; 6) the renewal of a Class C Beer Permit and Sunday Sales Privilege for W & H Cooperative Oil Co., Inc. d/b/a Humboldt Ampride; and 7) the renewal of a Class E Liquor License, Class B Wine Permit, Class C Beer Permit, and Sunday Sales Privilege for Wessels Oil Company, Inc., d/b/a Crossroads of Humboldt. (4) Ayes, motion carried.

The Council discussed the appointment of a Council Member to fill the vacancy created by Jim Vermeer's resignation. The Mayor introduced Jim Myers, a resident of Ward 1.

Motion by Goodell, Second by Whittlesey to appoint Jim Myers to the vacant Ward 1 City Council seat for a term to expire at the next general election (November 5, 2019).

Roll Call Vote: Ayes – Goodell, Sleiter, Worthington, and Whittlesey. Motion carried.

The City Clerk administered the Oath of Office to Jim Myers.

Public Input comments were made by Elvin Collins of 412 3<sup>rd</sup> Street South regarding the downtown revitalization project, Richie Thompson of 1802 Elmhurst Avenue regarding a city-owned parcel of land near his property, and Andy Erickson of Eppo Productions regarding the upcoming Humota Theatre benefit concert.

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the proposed adoption of the "CODE OF ORDINANCES OF THE CITY OF HUMBOLDT, IOWA." Mayor Scholl opened the Public Hearing at 5:58 PM.

The City Administrator stated that notice has been duly published and that the newly-codified Code of Ordinances has been on file and available for public inspection as required.

The Mayor then asked the Clerk whether any written objections had been filed by any City resident or property owner to the proposed action. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections and none were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed. Mayor Scholl closed the public hearing at 5:59 PM.

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the proposed plans, specifications and form of contract and estimated cost for the Snow Removal Equipment Storage Building Construction Project at the Humboldt Municipal Airport. Mayor Scholl opened the Public Hearing at 6:00 PM.

Mike Bearden of Clapsaddle-Garber & Associates was present to review the plans and specifications, form of contract, and estimated cost for the proposed equipment storage building. The 50' X 53' building will be located near the airport entrance for easy access. The project will be funded with a 90% federal grant; the City will be responsible for 10% of the cost, which was estimated by the engineer to be \$391,500.

The Mayor then asked the Clerk whether any written objections had been filed by any City resident or property owner to the proposed action. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections and none were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed. Mayor Scholl closed the public hearing at 6:03 PM.

Motion by Worthington, Second by Goodell to approve the following proposed Resolution No. 2019-41: “A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE CONSTRUCTION OF A SNOW REMOVAL EQUIPMENT STORAGE BUILDING AT THE HUMBOLDT MUNICIPAL AIRPORT FOR THE CITY OF HUMBOLDT, IOWA.”

Roll Call Vote: Ayes – Goodell, Sleiter, Myers, Worthington, and Whittlesey. Motion carried.

Mr. Bearden then reviewed the two bids received for the Humboldt Municipal Airport Snow Removal Equipment Storage Building Project. The bids received were as follows:

- Sande Construction & Supply, Humboldt, Iowa \$318,137.00
- Jensen Builders Ltd, Fort Dodge, Iowa \$422,267.00

Mr. Bearden recommended that the bid be accepted and the contract be awarded to Sande Construction & Supply of Humboldt as the lowest responsive bidder.

Motion by Sleiter, Second by Whittlesey to approve the following proposed Resolution No. 2019-42: “A RESOLUTION ACCEPTING A BID AND AWARDING A CONTRACT, CONTINGENT UPON THE RECEIPT AND EXECUTION OF GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION AND APPROVING AN APPLICATION FOR FEDERAL AVIATION FUNDING ASSISTANCE, FOR THE 2019 SNOW REMOVAL EQUIPMENT STORAGE BUILDING PROJECT AT THE HUMBOLDT MUNICIPAL AIRPORT.”

Roll Call Vote: Ayes – Sleiter, Myers, Worthington, Whittlesey, and Goodell. Motion carried.

Motion by Sleiter, Second by Worthington to approve the following proposed Resolution No. 2019-43: “A RESOLUTION SETTING A PUBLIC HEARING ON THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST, AND DIRECTING THE PUBLICATION OF NOTICE TO BIDDERS FOR THE 2019 ROADWAY SYSTEM MAINTENANCE PROJECT.”

Roll Call Vote: Ayes – Myers, Worthington, Whittlesey, Goodell, and Sleiter. Motion carried.

Motion by Whittlesey, Second by Goodell to approve the following proposed Resolution No. 2019-44: “A RESOLUTION ORDERING THE REPLACEMENT OF CERTAIN WATER VALVES AND HYDRANTS IN AND FOR THE CITY OF HUMBOLDT, IOWA, SETTING A PUBLIC HEARING ON THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST, AND DIRECTING THE PUBLICATION OF NOTICE TO BIDDERS.”

Roll Call Vote: Ayes – Worthington, Whittlesey, Goodell, Sleiter, and Myers. Motion carried.

Motion by Sleiter, Second by Goodell to approve the following proposed Resolution No. 2019-45: “A RESOLUTION APPROVING PAY ESTIMATE NO. 1 WITH DENVER

UNDERGROUND & GRADING INC. OF DENVER, IOWA IN THE AMOUNT OF \$31,012.75 FOR THE HIGHWAY 169 & SUMNER AVENUE INTERSECTION PROJECT.”

Roll Call Vote: Ayes –Whittlesey, Goodell, Sleiter, Myers, and Worthington. Motion carried.

Motion by Sleiter, Second by Worthington to approve the following proposed Resolution No. 2019-46: “A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 1 WITH DENVER UNDERGROUND & GRADING OF DENVER, IOWA FOR THE HIGHWAY 169 & SUMNER AVENUE INTERSECTION PROJECT FOR A 30-DAY EXTENSION OF THE CONTRACT SUBSTANTIAL COMPLETION DATE.”

Roll Call Vote: Ayes – Goodell, Sleiter, Myers, Worthington, and Whittlesey. Motion carried.

Motion by Whittlesey, Second by Goodell to approve the following proposed Resolution No. 2019-47: “A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 1 WITH DENVER UNDERGROUND & GRADING OF DENVER, IOWA FOR THE 2018 WATER VALVE AND HYDRANT REPLACEMENT PROJECT TO RECTIFY ESTIMATED PROJECT QUANTITIES TO ACTUAL QUANTITIES INSTALLED IN THE FIELD, FOR A NET DECREASE IN CONTRACT PRICE OF \$10,638.00.”

Roll Call Vote: Ayes – Sleiter, Myers, Worthington, Whittlesey, and Goodell. Motion carried.

Motion by Goodell, Second by Worthington to approve the following proposed Resolution No. 2019-48: “A RESOLUTION APPROVING PAY ESTIMATE NO. 2 WITH DENVER UNDERGROUND & GRADING INC. OF DENVER, IOWA IN THE AMOUNT OF \$23,763.30 FOR THE 2018 WATER VALVE AND HYDRANT REPLACEMENT PROJECT.”

Roll Call Vote: Ayes – Myers, Worthington, Whittlesey, Goodell, and Sleiter. Motion carried.

Motion by Sleiter, Second by Goodell to approve the following proposed Resolution No. 2019-49: “A RESOLUTION ACCEPTING THE ENGINEER’S STATEMENT OF SUBSTANTIAL COMPLETION, APPROVING PAY ESTIMATE NO. 3 (FINAL) WITH DENVER UNDERGROUND AND GRADING, INC. OF DENVER, IOWA IN THE AMOUNT OF \$4,248.20, AND AUTHORIZING THE RELEASE OF FINAL PAYMENT 30 DAYS FROM THE DATE OF THIS ACCEPTANCE FOR THE 2018 WATER VALVE AND HYDRANT REPLACEMENT PROJECT.”

Roll Call Vote: Ayes – Worthington, Whittlesey, Goodell, Sleiter, and Myers. Motion carried.

Motion by Whittlesey, Second by Goodell to approve the following proposed Resolution No. 2019-50: “A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 1 WITH DENVER UNDERGROUND & GRADING OF DENVER, IOWA FOR THE 2019 2ND STREET NORTH STORM SEWER IMPROVEMENTS PROJECT TO RECTIFY ESTIMATED PROJECT QUANTITIES TO ACTUAL QUANTITIES INSTALLED IN THE FIELD, FOR A NET INCREASE IN CONTRACT PRICE OF \$1,203.00.”

Roll Call Vote: Ayes –Whittlesey, Goodell, Sleiter, Myers, and Worthington. Motion carried.

Motion by Sleiter, Second by Worthington to approve the following proposed Resolution No. 2019-51: “A RESOLUTION APPROVING PAY ESTIMATE NO. 2 WITH DENVER UNDERGROUND & GRADING INC. OF DENVER, IOWA IN THE AMOUNT OF \$10,089.000 FOR THE 2<sup>ND</sup> STREET NORTH STORM SEWER IMPROVEMENTS PROJECT.”

Roll Call Vote: Ayes – Goodell, Sleiter, Myers, Worthington, and Whittlesey. Motion carried.

Motion by Worthington, Second by Whittlesey to approve the following proposed Resolution No. 2019-52: “A RESOLUTION ACCEPTING THE ENGINEER’S STATEMENT OF SUBSTANTIAL COMPLETION, APPROVING PAY ESTIMATE NO. 3 (FINAL) WITH DENVER UNDERGROUND AND GRADING, INC. OF DENVER, IOWA IN THE AMOUNT OF \$720.70, AND AUTHORIZING THE RELEASE OF FINAL PAYMENT 30 DAYS FROM THE DATE OF THIS ACCEPTANCE FOR THE 2<sup>ND</sup> STREET NORTH STORM SEWER IMPROVEMENTS PROJECT.”

Roll Call Vote: Ayes – Sleiter, Myers, Worthington, Whittlesey, and Goodell. Motion carried.

Motion by Sleiter, Second by Worthington to approve the following proposed Resolution No. 2019-53: “A RESOLUTION APPROVING PAY ESTIMATE NO. 3 WITH BLACKTOP SERVICE COMPANY OF HUMBOLDT, IOWA FOR THE 2018 ROADWAY SYSTEM IMPROVEMENTS PROJECT IN THE AMOUNT OF \$4,685.70.”

Roll Call Vote: Ayes – Myers, Worthington, Whittlesey, Goodell, and Sleiter. Motion carried.

Motion by Worthington, Second by Goodell to approve the first reading of the following proposed ordinance: “AN ORDINANCE ADOPTING THE ‘CODE OF ORDINANCES OF THE CITY OF HUMBOLDT, IOWA.’”

Roll Call Vote: Ayes – Worthington, Whittlesey, Goodell, Sleiter, and Myers. Motion carried.

Other Items Discussed: City Administrator – Announced that the first Farmers’ Market will be held June 8<sup>th</sup>, and will be located in Bicknell Park, just west of the parking area for the summer, due to the upcoming downtown project. Mayor – Asked about the pool hours of operation and whether staffing is complete.

Motion by Worthington, Second by Whittlesey to schedule Monday, June 17, 2019 at 5:30 PM as the date and time for the next regular meeting of the Humboldt City Council and to adjourn this session at 6:29 PM. (5) Ayes, motion carried.

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Daniel E. Scholl, Mayor

Attest: \_\_\_\_\_  
Gloria J. Christensen, City Clerk