

## MINUTES OF THE DECEMBER 18, 2017 MEETING OF THE HUMBOLDT CITY COUNCIL

The Humboldt City Council met in regular session on Monday, December 18, 2017 in the Council Chambers of the Humboldt Municipal Building. Mayor Pro Tem John Sleiter called the meeting to order at 5:30 PM. Council Members present: Sleiter, Vermeer, Davis, and Whittlesey. Absent: Goodell.

Motion by Vermeer, Second by Whittlesey to approve the following Consent Agenda items: 1) the agenda as printed; 2) the Minutes of the December 4, 2017 regular Council Meeting; 3) the renewal of a Class C Liquor License and Sunday Sales Privilege for Jaqueline Sturtz, d/b/a Sundance Lanes; 4) the renewal of a Class B Native Wine Permit (WBN) and Outdoor Service Area for Personalities; 5) a new 5-Day Class C Liquor License for the Humboldt County Memorial Hospital Foundation for its Founders' Night event on January 20, 2018 at the Humboldt County Fairgrounds (effective dates of license are January 17-21, 2018); and 6) a new Class C Liquor License and Sunday Sales Privilege for Cinco de Mayo Humboldt, Inc., d/b/a Cinco de Mayo. (4) Ayes, motion carried.

The Council reviewed the November PeopleService reports, which included updates on current and upcoming repairs and maintenance issues at the water and wastewater plants.

Alissa O'Connor provided a report of the activities of the Humboldt County Development Association. The report outlined the HCDA Strategic Plan, including a detailed list of specific program areas and the objectives for each area. The presentation included a budget request for \$50,000 in funding for Fiscal Year 2018-2019.

The Council discussed a grant opportunity through the Iowa Economic Development Authority for assisting with building remediation in downtown areas. The 2018 Community Catalyst Building Remediation Program would provide up to \$100,000 in funds for a single building in a city center that if remediated would stimulate additional economic growth or reinvestment in the community. There is no minimum local match amount specified, but typically, the higher the proposed local match provided, the higher the grant application score will be. A good prospect for this program is the former US Post Office building on Taft Street North.

Motion by Vermeer, Second by Whittlesey to authorize staff to proceed with the 2018 Community Catalyst Building Remediation Program pre-application process. (4) Ayes, motion carried.

The Council discussed a building permit application for a concrete ready-mix plant from YohnCo of Clear Lake, Iowa. YohnCo wishes to construct the facility at the property located north of Sande Construction and south of the Three Rivers Trail. According to City Code, the application must be approved by the City Council with the recommendation of the Planning and Zoning Commission because the height exceeds the maximum height requirement of 30 feet in the I-1 Industrial zoning classification. The Planning and Zoning Commission voted to recommend that the Council allow the taller structure.

Motion by Whittlesey, Second by Davis to approve the building permit application submitted by YohnCo of Clear Lake, Iowa for the construction of a ready-mx concrete plant. (3) Ayes, (1) nay (Vermeer), motion carried.

Motion by Sleiter, Second by Vermeer to approve the following proposed Resolution No. 2017-104: "A RESOLUTION APPROVING THE FINAL ASSESSMENT PLAT AND SCHEDULE FOR

THE 2017 WATER/SEWER SERVICE LINE REPAIR ASSESSMENT PROGRAM AND AUTHORIZING THE CERTIFICATION OF LIENS FOR THOSE ASSESSMENTS NOT PAID WITHIN THIRTY (30) DAYS OF THE FIRST PUBLICATION OF NOTICE TO THE HUMBOLDT COUNTY TREASURER AT A RATE OF 4% ANNUALLY UNTIL PAID IN FULL."

Roll Call Vote: Ayes – Sleiter, Vermeer, Davis, and Whittlesey. Motion carried.

Motion by Davis, Second by Whittlesey to approve the following proposed Resolution No. 2017-105: "A RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT FROM CLAPSADDLE-GARBER ASSOCIATES, INC. FOR THE 2018 FENCING IMPROVEMENTS PROJECT FOR THE HUMBOLDT MUNICIPAL AIRPORT, AND AUTHORIZING THE MAYOR TO SIGN THE AFOREMENTIONED AGREEMENT."

Roll Call Vote: Ayes – Vermeer, Davis, Whittlesey, and Sleiter. Motion carried.

Motion by Vermeer, Second by Sleiter to approve the second reading of the following proposed ordinance: "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HUMBOLDT, IOWA BY AMENDING CHAPTER 169, PERTAINING TO SIGN REGULATIONS."

Roll Call Vote: Ayes – Davis, Sleiter, Vermeer, and Whittlesey. Motion carried.

The Council took no action on the following proposed ordinance: "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HUMBOLDT, IOWA BY AMENDING CHAPTER 41, SECTION 12 PERTAINING TO FIREWORKS." The Council directed staff to make changes to the proposed ordinance regarding the hours fireworks use will be allowed on July 4<sup>th</sup> and over the New Year's holiday, and the prohibition of the use of fireworks within 500 feet of the 4<sup>th</sup> of July parade route.

Motion by Whittlesey, Second by Davis to approve the first reading of the following proposed ordinance: "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HUMBOLDT, IOWA BY ADDING CHAPTER 99, SECTION 11, PERTAINING TO IRRIGATION METER SEWER RENTAL CREDIT."

Roll Call Vote: Ayes – Sleiter, Vermeer, Davis, and Whittlesey. Motion carried.

Motion by Sleiter, Second by Vermeer to approve the first reading of the following proposed ordinance: "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HUMBOLDT, IOWA BY ADDING CHAPTER 90, SECTION 22, PERTAINING TO PORTABLE IRRIGATION METERS."

Roll Call Vote: Ayes – Vermeer, Davis, Whittlesey, and Sleiter. Motion carried.

Other Items Discussed – City Administrator: Reminded the Council of the winter parking regulations and the procedure for notifying residents in the case of a snow emergency. City Clerk: Reminded the Council of the holiday office hours and garbage collection schedule. Davis: Thanked the Council and staff for the opportunity to work with them. Whittlesey – Asked about the Christmas tree pickup process. The Council also thanked Council Person Bret Davis for his service to the City.

Motion by Vermeer, Second by Davis to schedule Tuesday, January 2, 2018 at 5:30 PM as the date and time for the next regular meeting of the Humboldt City Council and to adjourn this session at 6:24 PM. (4) Ayes, motion carried.

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Daniel E. Scholl, Mayor

Attest: \_\_\_\_\_  
Gloria J. Christensen, City Clerk