

**MINUTES OF THE JUNE 20, 2011 MEETING  
OF THE HUMBOLDT CITY COUNCIL**

The Humboldt City Council met in regular session on Monday, June 20, 2011 in the Council Chambers of the Humboldt Municipal Building. Mayor Walter Jensen called the meeting to order at 5:30 PM. Council Members present: Jorgensen, Sleiter, Rusher, and Hadar. Absent: Boomgarden.

Motion by Hadar, Second by Sleiter to approve the agenda as printed. (4) Ayes, motion carried.

Motion by Jorgensen, Second by Hadar to approve the minutes of the June 6, 2011 work session, the June 6, 2011 regular Council Meeting, and the June 13, 2011 special Council Meeting.. (4) Ayes, motion carried.

Duane Covington of PeopleService reviewed the PeopleService monthly reports. He reported that the sewer sliplining project is nearing completion, and that the UV Disinfection System is working well.

This being the time and place for the scheduled Public Hearing on the proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the 2011 Humboldt Municipal Airport T-Hangar and Taxilane Improvement Project and a review of proposals received, Mayor Jensen opens the public hearing at 5:39 PM.

The City Administrator explained that the project includes the construction of ten new hangars to replace the existing hangars, which are in bad condition. He reported that plans and specifications, proposed form of contract, and estimated cost for the project are on file in the Clerk's office, and that public notice of the hearing was duly published in the *Humboldt Independent* newspaper.

Three bids for the project were received, as follows:

Sande Construction (Humboldt, IA)	\$376,952
Henningsen Construction, Inc. (Atlantic, IA)	\$378,526
Jensen Builders, Ltd. (Fort Dodge, IA)	\$415,166

There were no further comments from the Mayor, Council, or general public in attendance, and no written comments or objections to the project were received.

There being no more comments or objections on the matter of proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the 2011 Humboldt Municipal Airport T-Hangar and Taxilane Improvement Project, Mayor Jensen closed the public hearing at 5:41 PM.

Motion by Sleiter, Second by Jorgensen to approve a request from the Humboldt County Development Association for an exception to the Water Service Line Standards, specifically to use polyethylene (PE) or cross-linked polyethylene (PEX) pipe in the construction of water service lines to the speculative building. (4) Ayes, motion carried.

Motion by Jorgensen, Second by Hadar to approve a street closure request from the Humboldt & Dakota City Chamber of Commerce for the 4<sup>th</sup> of July Parade. (4) Ayes, motion carried.

Motion by Sleiter, Second by Hadar to approve a street closure request from the Humboldt High School Class of 1964 for an event at the Humboldt Middle School. (4) Ayes, motion carried.

Motion by Jorgensen, Second by Sleiter to approve the FY 2011-2012 Cigarette Permits. (4) Ayes, motion carried.

Motion by Hadar, Second by Jorgensen to approve a Class C Beer Permit and Sunday Sales Privilege for Wessels Oil Company, Inc. d/b/a Wessels Crossroads – Humboldt. (4) Ayes, motion carried.

Motion by Rusher, Second by Hadar to approve a Special Class C Liquor License (Beer/Wine) for Yen & Nam A. Cheung, d/b/a Chang's Chinese Kitchen. (4) Ayes, motion carried.

Motion by Sleiter, Second by Jorgensen to approve an Outdoor Service Area for Gary P. Stattelmann, d/b/a Frank's Knotty Pine. (4) Ayes, motion carried.

Motion by Jorgensen, Second by Hadar to approve the following proposed Resolution No. 2011-74: "A RESOLUTION AUTHORIZING THE TRANSFER OF \$36,288.00 FROM THE EMERGENCY FUND TO THE GENERAL RESERVE FUND."

Roll Call Vote: Ayes – Jorgensen, Sleiter, Rusher, and Hadar. Motion carried.

The City Administrator explained that the terms of three members of the Library Board of Trustees are due to expire on June 30, 2011. The following resolution proposes that William Schaffer, Tricia Gargano, and Jill Colerick (reappointment) be appointed.

Motion by Jorgensen, Second by Sleiter to approve the following proposed Resolution No. 2011-75: "A RESOLUTION APPOINTING CITY OFFICIALS AND REPRESENTATIVES TO VARIOUS CITY BOARDS AND COMMISSIONS."

Roll Call Vote: Ayes – Sleiter, Rusher, Hadar, and Jorgensen. Motion carried.

Motion by Rusher, Second by Hadar to approve the hiring of Police Officer Bradley Thiele, effective June 10, 2011. (4) Ayes, motion carried.

Motion by Sleiter, Second by Hadar to approve the following proposed Resolution No. 2011-76: "A RESOLUTION APPROVING MIDAS DISASTER CDBG REQUEST FOR PAYMENT NO. 10 IN THE AMOUNT OF \$149,962.10 FOR THE 2010 INFRASTRUCTURE IMPROVEMENT PROJECT."

Roll Call Vote: Ayes – Rusher, Hadar, Jorgensen, and Sleiter. Motion carried.

The City Administrator reported that one bid was received for the FY 2011-2012 fuel contract, from W&H Cooperative Oil Company. The bid was for a \$.06 discount per gallon below the advertised pump price on diesel fuel, and a \$.05 discount on unleaded and ethanol fuel.

Motion by Jorgensen, Second by Hadar to approve the following proposed Resolution No. 2011-77: "A RESOLUTION ACCEPTING THE BID FROM AND AWARDED THE CONTRACT FOR THE FY 2011-2012 CITY OF HUMBOLDT FUEL AND DIESEL USAGE TO W&H COOPERATIVE OIL COMPANY OF HUMBOLDT, IOWA."

Roll Call Vote: Ayes – Hadar, Jorgensen, Sleiter, and Rusher. Motion carried.

Motion by Rusher, Second by Hadar to approve the following proposed Resolution No. 2011-78: "A RESOLUTION DIRECTING THE CITY CLERK TO PUBLISH THE NOTICE OF

PUBLIC HEARING AND SET 5:30 PM, MONDAY, JULY 18, 2011 AS THE TIME AND DATE FOR A PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST FOR THE HUMBOLDT FIRE AND RESCUE CENTER PROJECT.”

Roll Call Vote: Ayes – Jorgensen, Sleiter, Rusher, and Hadar. Motion carried.

Motion by Sleiter, Second by Hadar to approve the following proposed Resolution No. 2011-79: “A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AMENDMENT NO. 2 TO THE ENGINEERING SERVICES AGREEMENT WITH CLAPSADDLE-GARBER ASSOCIATES, INC. OF MARSHALLTOWN, IOWA FOR ENGINEERING SERVICES IN CONNECTION WITH THE RUNWAY PROTECTION ZONE LAND ACQUISITION PROJECT AT THE HUMBOLDT MUNICIPAL AIRPORT.”

Roll Call Vote: Ayes – Sleiter, Rusher, Hadar, and Jorgensen. Motion carried.

The Council discussed Disadvantaged Business Enterprise (DBE) requirements pertaining to the bids received for the 2011 Humboldt Municipal Airport T-Hangar and Taxilane Improvement Project. The City Administrator explained that while the bid from Sande Construction of Humboldt was the low bid, it did not meet the requirement set forth in the bid documents to apply and document good faith efforts for subcontracting a portion of the of the prime contract to certified Disadvantaged Business Enterprises (DBE). The established goal for the project was a minimum of .69% DBE utilization; the other bidders did meet that goal. The Project Engineer has recommended that the City accept the next lowest bid, from Henningsen Construction of Atlantic, Iowa. Sande has asked for a reconsideration of the bids, and the City Administrator recommended that action be tabled on the award of the contract until he has an opportunity to speak with the FAA regarding the situation.

Motion by Hadar, Second by Jorgensen to approve the following proposed Resolution No. 2011-80: “A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE 2011 HUMBOLDT MUNICIPAL AIRPORT T-HANGAR AND TAXILANE IMPROVEMENT PROJECT.”

Roll Call Vote: Ayes – Rusher, Hadar, Jorgensen, and Sleiter. Motion carried.

Motion by Sleiter, Second by Jorgensen to table action on the following proposed Resolution: “A RESOLUTION ACCEPTING THE BID AND AWARDED THE CONTRACT FOR THE 2011 HUMBOLDT MUNICIPAL AIRPORT T-HANGAR AND TAXILANE IMPROVEMENT PROJECT, CONTINGENT UPON THE RECEIPT AND EXECUTION OF A GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION.”

Roll Call Vote: Ayes – Hadar, Jorgensen, Sleiter, and Rusher. Motion carried.

Motion by Jorgensen, Second by Sleiter to table action on the following proposed Resolution: “A RESOLUTION APPROVING AND AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION FOR A PROJECT TO CONSTRUCT T-HANGAR AND TAXILANE IMPROVEMENTS FOR THE HUMBOLDT AIRPORT.”

Roll Call Vote: Ayes – Jorgensen, Sleiter, Rusher, and Hadar. Motion carried.

Motion by Rusher, Second by Hadar to approve the following proposed Resolution No. 2011-81: "A RESOLUTION APPROVING THE REAL ESTATE PURCHASE AGREEMENT AND AUTHORIZING THE PURCHASE OF A PARCEL OF LAND FROM STEVEN AND KATHY WALTERS OF HUMBOLDT, IOWA IN THE AMOUNT OF \$18,750.00."

Roll Call Vote: Ayes – Sleiter, Rusher, Hadar, and Jorgensen. Motion carried.

Motion by Hadar, Second by Jorgensen to approve the final reading of the following proposed Ordinance: "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HUMBOLDT, IOWA BY AMENDING CHAPTER 7, SECTION 09, PERTAINING TO RETURNED CHECK FEES," and directing the City Clerk to publish the aforementioned ordinance as Ordinance No. 2011-06

Roll Call Vote: Ayes – Rusher, Hadar, Jorgensen, and Sleiter. Motion carried.

Motion by Sleiter, Second by Rusher to approve the second reading of the following proposed Ordinance: "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HUMBOLDT, IOWA BY AMENDING CHAPTER 69, SECTION 13, PERTAINING TO OFF-STREET PARKING IN RESIDENTIAL DISTRICTS."

Roll Call Vote: Ayes – Jorgensen, Sleiter, and Rusher. Nay – Hadar. Motion carried.

Motion by Sleiter, Second by Rusher to approve the first reading of the following proposed Ordinance: "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HUMBOLDT, IOWA BY AMENDING CHAPTER 145, SECTION 15, PERTAINING TO EXTERIOR PROPERTY AREAS."

Roll Call Vote: Ayes – Jorgensen, Sleiter, and Rusher. Abstention – Hadar. Motion carried.

Motion by Hadar, Second by Jorgensen to approve the first reading of the following proposed Ordinance: "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HUMBOLDT, IOWA BY AMENDING CHAPTER 145, SECTION 08, PERTAINING TO DIRECT ABATEMENT BY THE CITY FOR VIOLATIONS."

Roll Call Vote: Ayes – Sleiter, Rusher, Hadar, and Jorgensen. Motion carried.

Other Items Discussed: City Administrator – Gave progress reports on the 15<sup>th</sup> Street North Improvement Project, the Water System Improvement Project, and the proposed Water Tower Construction Project. He also reminded residents that notices are being sent for grass mowing violations, and that applications are being accepted for a vacancy in the Street Department. City Clerk – Reminded residents of the upcoming 4<sup>th</sup> of July holiday garbage schedule. Sleiter – Commented on the progress being made on the 15<sup>th</sup> Street North Project. Mayor – Announced that he had toured the new middle school and was impressed by the construction.

Motion by Sleiter, Second by Jorgensen to schedule Tuesday, July 5, 2011 at 5:30 PM as the date and time for the next regular meeting of the Humboldt City Council and to adjourn this session at 6:26 PM. (4) Ayes, motion carried.

Attest: \_\_\_\_\_  
Gloria J. Christensen, City Clerk

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Walter Jensen, Mayor