

**MINUTES OF THE NOVEMBER 4, 2013 MEETING
OF THE HUMBOLDT CITY COUNCIL**

The Humboldt City Council met in regular session on Monday, November 4, 2013 in the Council Chambers of the Humboldt Municipal Building. Mayor Walter Jensen called the meeting to order at 5:30 PM. Council Members present: Goodell, Sleiter, Rusher, and Hadar.

Motion by Rusher, Second by Hadar to approve the agenda as printed. (4) Ayes, motion carried.

Motion by Goodell, Second by Hadar to approve the minutes of the October 21, 2013 regular Council Meeting. (4) Ayes, motion carried.

Motion by Sleiter, Second by Rusher to approve the October Treasurer's Investment Report. (4) Ayes, motion carried.

Motion by Hadar, Second by Goodell to approve the claims for October. (4) Ayes, motion carried.

The Council discussed the quality of the concrete work at the Downtown Plaza on Sumner Avenue. The appearance of the concrete work is well below expectations. Some work has been done by the contractor to correct the issues, and a small improvement has been noted. Replacing sections of concrete would probably result in color variations and other problems. Rather than pursue the issue further, it was the consensus of the Council to pay the bill and not use the contractor again.

Kevin Skow of Humboldt has proposed building a single-story, 4-unit apartment complex on the green space behind the Downtown Plaza. The Council was concerned about a residential building in the Central Business District. One alternative proposed by Mr. Skow was to include office space in the front of the building, and two apartments in the back. No action was taken while the Council has time to consider the various options available.

The Council discussed development plans for the Seventh Avenue South Addition. Schrom Construction of Janesville, Minnesota has been recruited by the Humboldt County Housing Development Corporation (HCHDC) to construct eight single-family homes in the addition. The houses will sell for under \$200,000, and will consist of ranch, split-level and split-foyer designs. Construction should be complete on the eight homes by April.

The sewer main extension project, which is essentially complete, was paid for with City funds, which will be reimbursed by the HCHDC. The next phase for infrastructure will include water line extension and street construction. The work will be completed in June 2014. The City Administrator proposed that the City pay for the water main extension and street construction, due to the development opportunities and increased tax base the development will provide. The cost for the water main extension will be approximately \$200,000 and the street construction of 8th Avenue South is estimated at \$150,000 - \$200,000.

Motion by Hadar, Second by Rusher to support the development of water and street infrastructure by the City for the Seventh Avenue South Addition. (4) Ayes, motion carried.

Motion by Rusher, Second by Goodell to approve the following proposed Resolution No. 2013-110: “A RESOLUTION TO AUTHORIZE THE WRITE-OFF OF WATER, SEWER, GARBAGE, LANDFILL, AND CANOPY LIGHTING CHARGES ON FINAL UTILITY BILLS.”

Roll Call Vote: Ayes – Goodell, Sleiter, Rusher, and Hadar. Motion carried.

Motion by Goodell, Second by Hadar to approve the following proposed Resolution No. 2013-111: “A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 2 WITH DES MOINES STEEL FENCE CO, INC. OF DES MOINES, IOWA FOR THE 2013 AIRPORT FENCING IMPROVEMENT PROJECT FOR A NET ADDITION OF \$1,180.00.”

Roll Call Vote: Ayes – Sleiter, Rusher, Hadar, and Goodell. Motion carried.

Motion by Rusher, Second by Hadar to approve the following proposed Resolution No. 2013-112: “A RESOLUTION APPROVING PAY ESTIMATE NO. 1 (FINAL) FROM DES MOINES STEEL FENCE CO., INC. OF JOHNSTON, IOWA IN THE AMOUNT OF \$54,310.74 FOR THE 2013 HUMBOLDT MUNICIPAL AIRPORT FENCING IMPROVEMENT PROJECT, ACCEPTING THE PROJECT AS COMPLETE AND AUTHORIZING THE MAYOR TO SIGN THE ENGINEER’S STATEMENT OF COMPLETION, AND AUTHORIZING THE RELEASE OF THE RETAINAGE IN THE AMOUNT OF \$2,858.46 THIRTY DAYS FROM THE DATE OF THIS ACCEPTANCE.”

Roll Call Vote: Ayes – Rusher, Hadar, Goodell, and Sleiter. Motion carried.

Motion by Sleiter, Second by Goodell to approve the following proposed Resolution No. 2013-113: “A RESOLUTION APPROVING THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2012-2013 FOR THE CITY OF HUMBOLDT, IOWA.”

Roll Call Vote: Ayes – Hadar, Goodell, Sleiter, and Rusher. Motion carried.

Motion by Sleiter, Second by Rusher to approve the following proposed Resolution No. 2013-114: “A RESOLUTION APPROVING PAY ESTIMATE NO. 16 FROM INDUSTRIAL PROCESS TECHNOLOGY, INC. OF FARGO, NORTH DAKOTA IN THE AMOUNT OF \$190,492.96 FOR THE 2012 HUMBOLDT WATER TREATMENT PLANT IMPROVEMENT PROJECT.”

Roll Call Vote: Ayes – Goodell, Sleiter, Rusher, and Hadar. Motion carried.

Other Items Discussed: City Administrator – Welcomed back Police Officer Brad Thiele, who returns to work following a year-long active duty military deployment. He also announced that there is an upcoming job opening in the Street Department; Assistant Street Superintendent Ray Heim is planning to retire at the end of December. City Clerk – Reminded residents of the garbage collection schedule for the week of Veteran’s Day. She also announced that the final burn day will be November 16th. Hadar – Reminded residents of the Election Day pancakes at the fairgrounds, sponsored by the Lions’ Club. Proceeds this year will go to the Veterans’ Memorial on the new Sumner Avenue Bridge.

Motion by Sleiter, Second by Goodell to schedule Monday, November 18, 2013 at 5:30 PM as the date and time for the next regular meeting of the Humboldt City Council and to adjourn this session at 6:25 PM.

Walter Jensen, Mayor

Attest: _____
Gloria J. Christensen, City Clerk